



**Portsmouth**  
CITY COUNCIL

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# NOTICE OF MEETING

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**PORTCHESTER CREMATORIUM JOINT  
COMMITTEE**

**MONDAY 23 JUNE 2008 AT 2.00 PM**

**COMMITTEE ROOM 1, TOWN HALL,  
GOSPORT**

Telephone enquiries to John Haskell, 023 9283 4055

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(NB This Agenda should be retained for future reference with the Minutes of this meeting.)

**Membership of the Joint Committee - 2008/09:**

**Gosport Borough Council**

Councillor Peter Edgar  
Councillor Dennis Wright

**Havant Borough Council**

Councillor Anthony Briggs  
Councillor Dave Collins

**Fareham Borough Council**

Councillor Brian Bayford  
Councillor Mrs Connie Hockley

**Portsmouth City Council**

Councillor Jason Fazackarley  
Councillor Hugh Mason

## AGENDA

**Welcome and Introductions**

**1 Appointment of Chairman**

It is the policy of the Joint Committee to adopt a rotating basis for the appointment of Chairmen and Vice Chairmen. The Chairman for 2008/09 should therefore be appointed from one of Gosport's representatives.

## **2 Appointment of Vice-Chairman**

The Vice-Chairman should be appointed from one of Portsmouth's representatives as it will be Portsmouth's turn to act as Chairman for the 2009/10 municipal year.

## **3 Declarations of Members' Interests**

## **4 Apologies for Absence**

## **5 Minutes of the Meeting held on 3 March 2008**

... Attached

## **6 Matters Arising from the Minutes not specifically referred to on the Agenda**

## **7 Clerk's Items**

The Clerk to the Joint Committee will report.

## **8 Annual Statement of Accounts 2007/08**

... The purpose of the attached report from the Treasurer is to advise that local authorities have a duty to prepare and publish an annual statement of accounts in accordance with regulations issued by the Secretary of State. Current best accounting practice recommends that members formally approve the Annual Statement of Accounts for 2007/08 by 30 June 2008.

**RECOMMENDED that the Statement of Accounts for 2007/08 be approved prior to submission to the Joint Committee's external auditors.**

## **9 Actual Revenue Expenditure 2007/08**

... The purpose of the attached report from the Treasurer is to review the Joint Committee's revenue expenditure for the year ending 31 March 2008.

**RECOMMENDED that the contents of the report be noted.**

## **10 Engineer and Surveyor's Report**

... The composite report of the Engineer and Surveyor, which deals with the matters set out below, is attached.

To consider the report and recommendations in respect of each of the following –

## **1. Planned Maintenance Programme - Progress Report**

This part of the report provides the Joint Committee with the progress being made on the planned maintenance programme.

**RECOMMENDED that the Joint Committee notes the contents of the report.**

## **2. Installation of Mercury Abatement Plant**

This part of the report provides the Joint Committee with an update on progress of the scheme to install mercury abatement plant at the Crematorium.

**RECOMMENDED (1) that the report be noted;**

**(2) that approval be given for the submission of a planning application for the extension of the Crematorium to accommodate the provision of the mercury abatement equipment.**

## **11 Manager and Registrar's Report**

- ... (a) General Report attached
- (b) Any other items of topical interest

## **12 Provision of Internet Broadcasting of Services**

... The purpose of the attached report is to advise the Joint Committee of an approach that has been received for the provision of the Internet broadcasting of services, where this has been specifically requested by a family, and to consider the way forward.

**RECOMMENDED that the Manager and Registrar, in consultation with the Clerk and the Treasurer, be authorised to investigate the provision of the Internet broadcasting of services and to report back to a future meeting on ways and means by which this can be achieved.**

## **13 Horticultural Consultant's Report**

Report from the Horticultural Consultant will be circulated.

#### **14 Dates of Future Meetings**

**RECOMMENDED that the Joint Committee meets at 2.00 pm on a rotating basis on the following dates in 2008/09, at venues to be decided -**

**Monday 29 September 2008**

**Monday 1 December 2008**

**Monday 2 March 2009**

**Monday 22 June 2009**